**2019-2020 Arts Connect Fund**

**Memorandum of Understanding Guidelines for Creative Campuses**

Congratulations! As a school that has received funding from Arts Connect in the past, your campus will remain eligible to receive support from the Arts Connect Fund in the 2019-2020 academic year.

We anticipate that the 2019-2020 will be the final year of this specific Arts Connect Fund grant program, but we will continue to support HISD campuses robustly through a variety of new tailored efforts.  We invite you to join in the discussion about the fine arts needs that are present on your campus and throughout the district.  We look forward to continuing to develop and sustain partnerships with you into the future!

**Fund Overview – More than a grant**

Arts Connect’s mission is to unite the Greater Houston community to ensure access to high-quality arts education in creative writing, dance, music, theater and the visual arts for every student.

In coordination with the Houston ISD Fine Arts Department, the Arts Connect Fund supports the creation of an arts ecosystem where schools engage with arts and culture organizations to facilitate programming including professional development for teachers, customized student art experiences and arts integrated curriculum. Specifically, the fund supports in-school residencies, performances on campus, field lessons/ trips and professional development for teachers with a focus on arts instruction, arts experience and/or arts integration.

The goal of the Arts Connect Fund is to help create, nurture and sustain an arts-rich culture across the district, including:

1. Expanding access to arts instruction for students in HISD to close the gap in arts equity
2. Supporting fine arts teachers and programs at each campus
3. Connecting schools and arts partners to build sustainable relationships
4. Increasing the time and resources dedicated to the arts during the school day
5. Building capacity of schools and arts partners to provide robust arts education opportunities
6. Increasing learning and understanding of arts education across multiple disciplines
7. Demonstrating that the city of Houston is committed to inspiring bright minds through the arts

**Fund Guidelines – How it works**

Arts Partners will submit proposals endorsed by the campus principal and arts liaison. Arts Connect has allocated $2,500 for each Creative Campus[[1]](#footnote-1) through the Fund to deliver arts experiences, arts instruction and arts integration to selected Houston ISD campuses during the 2019-2020 school year.

General Guidelines

* Each campus is encouraged to engage with as many Arts Partners[[2]](#footnote-2) as befits campus need.
* Funds cannot be used to replace line items in existing school or district budgets.
* Funds are intended to extend or complement existing resources.
* Programs must take place during regular school hours. Funding for after-school programs would only be considered if it is an extension of during the school day. For resources concerning funding for out-of-school programs, see the Harris County Department of Education or Out 2 Learn.
* Transportation costs for arts related field trips may not account for more than 20% of total fund allocation.

**Campus Requirements – Building sustainable relationships**

In order to participate in the 2019-2020 Arts Connect Fund, Creative Campuses agree to provide the following:

1. Principal Leadership

Campus principals exhibit their commitment to fostering an arts-rich campus by:

* Attending an annual Arts Connect Orientation and a communitywide Open House to be held **Wednesday, September 18th from 4:30-6:30pm**
* Selecting a campus Arts Liaison and supporting the Liaison in the coordination of arts experiences, arts instruction and/or arts integration programs
* Working together with the HISD Fine Arts Department to identify existing gaps at the campus and creating a plan that supports the short and long term goals of your campus
* Maintaining open and responsive lines of communication between the campus, Arts Connect and Arts Partners

2. Liaison Coordination

The Arts Liaison, appointed by campus principal, will serve as a champion for an arts-rich campus by:

* Attending an annual Arts Connect Orientation and a communitywide Open House to be held **Wednesday, September 18th from 4:30-6:30pm**
* Exploring and coordinating arts experiences, arts instruction and/or arts integration programs that best fit the needs of the campus
* Maintaining open and responsive lines of communication between the campus, Arts Connect and Arts Partners
* Working with Craig Hauschildt, HISD Arts Integration Specialist, to help navigate the partnership community and the subsequent programming opportunities

*Please note that in order to provide maximum programming opportunities throughout the district, liaisons will not receive a stipend during the 2019-2020 academic year.*

3. Campus Financial Commitment

To continue to build school capacity to expand arts opportunities for students, campuses will be required to provide a minimum financial commitment of $1,500 in order to receive the entire $2,500 award for 2019-20 academic year. Each campus will receive $5 from the Arts Connect Fund for every $3 that the campus provides, up to a maximum award of $2,500. This means that a campus that provides $1,500 will receive $2,500, totaling $4,000 to fund arts programming. The $1,500 campus contribution is not to be sent to Arts Connect, but given directly to the arts partners the campus selects for use of the Arts Connect Fund.

4. Attendance to Events

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| **2019-2020 Arts Connect Fund Calendar of Events** |
| Tuesday, August 13th  | Final day to submit 2019-2020 Arts Connect Fund MOU |
| Tuesday, August 20th  | Arts Connect Fund Opens to applications |
| Wednesday, September 18th from 4:30-6:30pm  | Arts Connect Fund Principal/ Liaison Orientation and Open House (campus representative mandatory) |
| Tuesday, September 24th – Wednesday September 25th  | Diverse arts integration professional development workshops hosted by Melanie Rick, Kennedy Center course leader |
| Friday, October 4th  | Arts Connect Fund application deadline |

If you can meet all of these responsibilities and requirements outlined above, **please fill out, sign and return the Memorandum of Understanding** to Kara Cothern at kara@artsconnecthouston.org by **August 13, 2019.**

**For more information or questions, please contact:**

Kara Cothern

Operations Manager

Arts Connect

281.779.9443

kara@artsconnecthouston.org

**Memorandum of Understanding (MOU) between**

**Arts Connect and Creative Campus: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Houston ISD**

This MOU, **due on or before August 13th, 2019**, establishes the terms and conditions of the Arts Connect Fund between your campus and Arts Connect, and reflects your campus’ commitment to planning and implementing the Fund throughout the 2019-2020 academic year.

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| --- | --- |
| Name of Principal: |  |
| Telephone Number: |  |
| Email Address: |  |

|  |  |
| --- | --- |
| Name of Arts Liaison: |  |
| Title: |  |
| Telephone Number: |  |
| Email Address: |  |

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| Campus Arts Information |
| Fine Arts Disciplines Offered (during the regular academic school day) | Creative WritingDance | MusicTheatreVisual Arts |
| Certified Fine Arts Instructors | Name: | Discipline: |
| Name: | Discipline: |
| Name: | Discipline: |
| Name: | Discipline: |
| Name: | Discipline: |
| Existing Fine Arts Programs and Partnerships (including after school programs, residencies, etc.) | Please list provider name and program: |
| Please check the arts related professional development opportunities your campus is interested in this year | Off campus professional developmentOn campus professional developmentIndividual support for Fine Arts teacher | Group support for Fine Arts StaffGroup support for entire campus |

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| --- |
| Planning: In an effort to streamline communication and facilitate better partnerships, please provide some general information about the types of programming you are seeking this year and how it fits the strategic goals for your campus.  |
|  |
| Does your campus collaborate with other schools within your feeder pattern or area in any arts activities? |
|  |
| How and when would you like for Arts Partners to contact you regarding program offerings? |
| Email only the Principal Email only the Arts Liaisoncc additional staff Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Email only the Principal Email only the Arts Liaison |

My campus can meet all the Arts Connect Fund responsibilities for the 2019-20 academic year.

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Signature of Campus Principal Date

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Signature of Arts Connect Director Date

**2019-2020 Creative Campuses**

1. Atherton Elementary

2. Attucks Middle

3. Brookline Elementary

4. Codwell Elementary

5. DeAnda Elementary

6. Durkee Elementary

7. Eliot Elementary

8. Elrod Elementary

9. Emerson Elementary

10. Fleming Middle

11. Gallegos Elementary

12. Hamilton Middle

13. JR Harris Elementary

14. Highland Heights Elementary

15. Hines-Caldwell Elementary

16. Kashmere Gardens Elementary

17. Kennedy Elementary

18. Longfellow Elementary

19. Lyons Elementary

20. R. Martinez Elementary

21. Memorial Elementary

22. Mitchell Elementary

23. Neff Elementary

24. Ninfa Laurenzo Early Childhood

25. Northline Elementary

26. Piney Point Elementary

27. Pleasantville Elementary

28. Scarborough Elementary

29. Stevens Elementary

30. Valley West Elementary

31. Walnut Bend Elementary

32. Whittier Elementary

**Arts Partners**

[AFA](https://www.afatexas.org/educators/%22%20%5Ct%20%22_blank)

[Alley Theatre](https://www.alleytheatre.org/education%22%20%5Ct%20%22_blank)

[Aperio, Music of the Americas](https://www.aperioamericas.org/about/%22%20%5Ct%20%22_blank)

[Ars Lyrica](http://www.arslyricahouston.org/home%22%20%5Ct%20%22_blank)

[Art League Houston](https://www.artleaguehouston.org/community/%22%20%5Ct%20%22_blank)

[Arte Publico Press](https://artepublicopress.com/%22%20%5Ct%20%22_blank)

[City ArtWorks](http://www.cityartworks.org/art-after-school/%22%20%5Ct%20%22_blank)

[Contemporary Arts Museum Houston](https://camh.org/visit/group-visits/%22%20%5Ct%20%22_blank)

[Da Camera of Houston](https://www.dacamera.com/learn/educational-programs/da-camera-music-encounters/%22%20%5Ct%20%22_blank)

[The Ensemble Theatre](http://www.ensemblehouston.com/programs/programs.html%22%20%5Ct%20%22_blank)

[Express Children’s Theatre](http://expresstheatre.com/%22%20%5Ct%20%22_blank)

[FotoFest Inc.](http://www.literacythroughphotography.org/%22%20%5Ct%20%22_blank)

[The Hobby Center for the Performing Arts](https://www.thehobbycenter.org/index.php?q=node/95" \t "_blank)

[Houston Ballet](https://www.houstonballet.org/about/ece/%22%20%5Ct%20%22_blank)

[Houston Center for Photography](https://hcponline.org/%22%20%5Ct%20%22_blank)

[Houston Chamber Choir](https://houstonchamberchoir.org/rise-up-singing/%22%20%5Ct%20%22_blank)

[Houston Children’s Chorus](https://www.artsconnecthouston.org/%22%20%5Ct%20%22_self)

[Houston Grand Opera](https://www.houstongrandopera.org/community-programs%22%20%5Ct%20%22_blank)

[Houston Symphony](https://www.houstonsymphony.org/community/education/%22%20%5Ct%20%22_blank)

[Houston Youth Symphony](http://www.houstonyouthsymphony.com/comm/melodyPgm.php%22%20%5Ct%20%22_blank)

[Main Street Theater](http://www.mainstreettheater.com/youththeater/schoolgroups.html%22%20%5Ct%20%22_blank)

[MECA](http://www.meca-houston.org/in-school--outreach-programs.html%22%20%5Ct%20%22_blank)

Mercury Chamber Orchestra

[METdance](http://www.metdance.org/educational-outreach/%22%20%5Ct%20%22_blank)

[Museum of Fine Arts, Houston](https://www.mfah.org/programs/educators-school-groups/%22%20%5Ct%20%22_blank)

[Musiqa](http://musiqahouston.org/education-programs/book-your-school/%22%20%5Ct%20%22_blank)

[Nameless Sound](http://www.namelesssound.org/workshops.html%22%20%5Ct%20%22_blank)

[Prelude Music Foundation](https://preludemusicfoundation.org/Program.html%22%20%5Ct%20%22_blank)

[Society for the Performing Arts](https://www.spahouston.org/education-community/%22%20%5Ct%20%22_blank)

[Take the Stage](https://www.gordoneducation.org/tv-project-take-the-stage%22%20%5Ct%20%22_blank)

[Texan French Alliance for the Arts](http://texanfrenchalliance.org/open-the-door/%22%20%5Ct%20%22_blank)

[Theatre Under the Stars](https://www.tuts.com/%22%20%5Ct%20%22_blank)

[Writers in the Schools](http://witshouston.org/%22%20%5Ct%20%22_blank)

**Glossary of Terms**

* **Arts Experience** – opportunities for students to have a first-hand experience witnessing an art exhibition or performance (i.e. performances on campus, artists visits, field lessons/trips)
* **Arts Instruction** – opportunities for students to learn how to create art within a given artistic discipline (i.e. master classes, sectionals, workshops, applied classes)
* **Arts Integration** – opportunities for students to learn in a cross-curricular manner, fusing the arts and other subjects (i.e. a math/dance lesson, ELA/music lesson, science/theatre lesson)
* **Arts Partners** – Arts and culture organizations of varying disciplines that have indicated commitment to fostering arts education equity for Houston ISD students
* **Creative Campuses** – Schools supported previously by the Arts Connect Fund and committed to working with Arts Connect to bring arts opportunities and programming to their students and teachers
1. See Page 4: 2019-2020 Creative Campuses [↑](#footnote-ref-1)
2. See page 4: 2019-2020 Arts Partners [↑](#footnote-ref-2)